

**花園大学**  
**教育学部初等教育学科(仮称・設置構想中)**  
**教員公募要領**

Job Opening Announcement for a Full-time Faculty Position at the Department of Primary Education in the Faculty of Education (tentative name, under establishment), Hanazono University, Kyoto, JAPAN

花園大学は、「教育学部初等教育学科（仮称）」を設置構想中（2026年4月開設予定）です。これに伴い、幼稚園教育もしくは保育学を専門とし、その研究成果を教育に反映させ、学生に対する適切な指導を行う能力を有する専任教員を下記のとおり募集します。

Hanazono University is planning to establish a Department of Primary Education, in the Faculty of Education (tentative name) in April 2026. In line with this plan, Hanazono University is seeking a full-time faculty member with an educational specialization in Kindergarten Education and Childcare, who has the ability to apply the results of his/her research in education, and can provide appropriate guidance to students, and make positive contributions to the advancement of the educational aims of the Faculty of Education.

記  
Details

**1. 職種・人員：**

専任教員（教授、准教授又は講師） 1名

Job Title/Number of Positions:

Full-time faculty member (Professor, Associate Professor or Lecturer), 1 position

**2. 所属：**

教育学部初等教育学科

Affiliation:

The Department of Primary Education, Faculty of Education

**3. 勤務地：**

京都市中京区西ノ京壺ノ内町 8-1 花園大学

Place of Employment:

Hanazono University, 8-1 Nishinokyo, Tsubonouchi-cho, Nakagyo-ku, Kyoto, Japan

**4. 職務内容：**

(1) 幼稚園教諭にかかる領域（健康、環境、言葉）及び保育内容の指導法並びに保育士養

成に係る科目についての教育研究と指導。

- (2) 学科運営にかかわる業務、その他の学内業務を担当。

Duties:

- (1) Teach classes in the areas related to kindergarten teachers (health, environment, language), childcare teaching methods, and the training of kindergarten and nursery teachers.
- (2) Be in charge of doing tasks related to the administration of the department and to the internal operations of the university.

## 5. 応募要件:

以下の要件をすべて満たすこと

- (1) 上記の分野を専門とし、当該分野において幅広い知識と経験を有し、博士の学位を有する者(2026年3月末日までに取得予定も含む)、あるいは同等の研究・教育業績を有する者。幼稚園・小学校教育が専門の場合も可
- (2) 幼稚園教諭養成又は保育士養成における実習の授業を担当した経験を有することが望ましい
- (3) 本学の建学の精神を理解し、大学の様々な業務遂行に積極的に関わる意思を有する者
- (4) 日本語を母語としない場合は、教育及び学内業務を円滑に遂行できる日本語運用能力を有する者
- (5) 採用後、京都市またはその近郊に居住できること

Application Requirements

Applicants must satisfy all of the following requirements

- (1) Have a doctorate in the above field (by the end of March 2026) or have equivalent professional expertise and/or achievements. Specialization in kindergarten or elementary education is also acceptable.
- (2) Have experience in teaching practical training classes in kindergarten teacher training or nursery teacher training. (preferably)
- (3) Appreciate the Founding Spirit of Hanazono University and be willing to be actively involved in the execution of various university duties
- (4) Have sufficient Japanese proficiency to carry out educational and administrative duties
- (5) Can live in Kyoto City or its suburbs after employment

## 6. 着任時期:

2026年4月1日

正式採用にあたっては、当該学部・学科の設置が文部科学省から認可されるとともに、教員資格審査等において、「可」の判定を受けることが前提条件となります。

Employment Start Period:

April 1, 2026.

Prerequisites:

In order to be officially hired, the establishment of the relevant faculty and department must be approved by the Ministry of Education, Culture, Sports, Science and Technology (MEXT), and the candidate must receive an "acceptable" rating in the MEXT teacher qualification examination.

## 7. 任期:

なし

定年：65歳

Term of Employment:

tenured position

Retirement age: 65

## 8. 給与・諸手当:

花園大学教職員規程に基づき決定

Salary/Allowances:

To be determined in accordance with the Hanazono University Faculty and Staff Regulations

## 9. 応募書類:

- (1) 履歴書（本学所定様式、写真貼付、E-mail アドレス記載のこと）（連絡は原則メールにて行います）
- (2) 最終学歴証明書（コピー可）  
※英語以外の言語で書かれた証明書は和訳を添付のこと
- (3) これまでの活動実績報告書（A4判2枚程度）  
以下の1)～4)のカテゴリーに分けて記載する
  - 1) 教育活動
  - 2) 研究実績
  - 3) その他の活動（管理業務、コーディネート業務等）
  - 4) 自己評価
- (4) 着任後の教育・研究活動の計画と抱負について（A4判2枚程度）
- (5) 研究業績リスト（本学所定様式）
  - 1) 著書（単著、編著、共著・分担執筆に分けて記載）
  - 2) 原著論文(例：Original Article, Full Paper, Research Paper 等)（査読有の

論文の場合はその旨記載)

- 3) その他論文 (例: 総説 Review、学会発表集録 Proceedings、レター Letter 等) (査読有の論文の場合はその旨記載)
  - 4) その他の著作・刊行物 (書評、図書紹介、辞書・辞典、エッセイ、作品等カテゴリーに分けて記載)
  - 5) 学会発表 (個人研究発表、シンポジウム、ポスターセッション、ワークショップ等、カテゴリーに分けて記載)
  - 6) その他の研究業績
  - (6) 外部資金の獲得状況・申請現況 (本学所定様式)
  - (7) 国内外の学会活動、受賞歴、招待講演、社会との連携、その他特記事項 (本学所定様式)
  - (8) 主な著書・原著論文から 3 点 (現物、別刷りまたはコピー可) をそれぞれ 5 部 (現物の場合は 1 部でも可)  
さらに著書・原著論文の概要 (日本語で 400 字程度) を 5 部
  - (9) 日本語能力を証明する書類を有する者は、証明書類のコピー 1 部 (日本語能力試験など)
  - (10) 応募者に関する所見をうかがえる方 2 名の氏名と連絡先 (電話番号, e-mail アドレス)
  - (11) 花園大学教員公募 応募書類 提出チェックリスト
- ※応募書類は、原則として返却しません。個人情報書類については採用選考のみに使用し、採用選考の後、本学で責任を持って破棄します。

Application documents:

Application documents (1, 3, 4) below must be submitted in Japanese.

- (1) CV/Resume (A4 size, with photo attached, including e-mail address, (prescribed form)) (messaging will be done through e-mail)
- (2) A copy of your highest degree earned  
\* Certificates written in languages other than English must be accompanied by a Japanese translation.
- (3) A summary of past activities (approx. two A4 pages) that includes the following 4 categories:
  - 1) Educational activities
  - 2) Research achievements
  - 3) Other activities (administrative work, coordination work, etc.)
  - 4) Self evaluation
- (4) Plans and aspirations for education/research after appointment (approx. two A4 pages)
- (5) List of research achievements (prescribed form)
  - 1) Publications (list in separate sections for single-authored, edited book chapters, co-authored)

- 2) Original papers (e.g. Original Articles, Full Papers, Research Papers) (Please indicate the papers that were peer-reviewed)
- 3) Other papers (e.g. Review Articles, Conference Proceedings, Letters) (Please indicate the papers that were peer-reviewed)
- 4) Other works/publications (list as categories such as Book Reviews, Book Introductions, Dictionaries, Essays, Other Works)
- 5) Conference presentations (List by categories such as Individual Research Presentations, Symposiums, Poster Presentations, Workshops)
- 6) Other research achievements
  - (6) Acquisition or application status of external funds (prescribed form)
  - (7) Academic activities in Japan and overseas, awards, invited lectures, collaboration with society, and other noteworthy activities (prescribed form)
  - (8) Three major research publications. Please submit 5 copies of each in the form of either original, offprints or copies (If submitting an original document, one copy is acceptable). In addition, please submit 5 copies of the abstracts of the above publications in Japanese (approximately 400 characters each)
  - (9) If any, a certification of your Japanese language ability, such as a copy of your Japanese-Language Proficiency Test (JLPT) certificate.
  - (10) Names and contact information of two persons who can act as reference for the applicant (telephone number, e-mail address)
  - (11) Application documents submission checklist

\*In principle, the submitted documents will not be returned. Personal information within the application documents will not be used for purposes other than selection and will be responsibly disposed of after the selection.

## 10. 応募締切:

2024年9月13日(必着)

Application Deadline:

September 13, 2024 (Strict compliance required)

## 11. 書類送付先:

〒604-8456 京都市中京区西ノ京壺ノ内町8-1 花園大学 総務課

(封筒に『教員応募(教育学部: 幼児教育)書類』と朱書きし、簡易書留・レターパックプラス等、送付受取の記録が残る方法で送付のこと。持参受付不可。)

The mailing address is as follows:

〒604-8456 京都市中京区西ノ京壺ノ内町8-1 花園大学 総務課

(Hanazono University, General Affairs Department, Nakagyo-ku, Nishinokyo, Tsubonouchi-cho 8-1, Kyoto, Japan 604-8456)

\* Please write in red 『教員応募（教育学部：幼児教育）書類』 on the envelope and send it by registered mail, Letter Pack Plus, or any other method that leaves a record of reception.

\* Only postal applications will be accepted.

## 12. 選考方法:

(1) 一次選考（書類審査）

(2) 二次選考（模擬授業および面接）（模擬授業は10分程度）

※面接の実施日時、模擬授業の実施形態等については、候補者に別途連絡します。

※選考の結果は本人宛に文書で通知します。

Selection Methods:

(1) First Screening: Document screening

(2) Second Screening: A mock class for about 10 minutes and an interview

\* The time of the second screening and the form of the mock class will be announced separately to the successful candidates.

\* The candidates will be notified about the results of the screening(s) by mail.

## 13. 問い合わせ先:

花園大学 総務課

E-MAIL: jinji@hanazono.ac.jp

Contact and inquiries:

Hanazono University General Affairs Section

E-mail: jinji@hanazono.ac.jp

## 14. 関連ホームページ:

<https://www.hanazono.ac.jp/>

Related website:

<https://www.hanazono.ac.jp/>

## 15. その他:

花園大学は男女共同参画を推進しています。

Other:

Hanazono University promotes gender equality.